



May 2021 Tech Tips

Current Church Windows version 22.19.6 / Payroll 2021 SR3

Membership Training

Did you know Church Windows offers a variety of free options to help you learn all the functions and capabilities of the Church Windows program? You can find free documents and videos at our [Support Center](#), and you can sign up for free live Webinars on our [Free Training Webinars](#) page. Below are some of the more basic topics for starting in the Membership module.

[Membership – Adding Families](#)

[Membership – Creating Individuals](#)

[Membership – Setting up Groups/Classes](#)

[Membership – Assigning Groups/Classes](#)

Vanco

Sheltering in place due to the pandemic may have decreased worship attendance, but online giving has increased faster than ever. Our partner, Vanco, researched technology trends, how giving has changed, and how donors prefer giving online. Over the coming months, they will release these findings, and they also provide free kits, guides, and documents to help your church with your online donations.

May	Summer Giving Guide (i.e., Registrations)
June	7 Reasons to Choose eGiving



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Stop Donations from Taking a Vacation This Summer

Summer is coming, which means your members are preparing to hit the beach and go on vacation. But when members take a break from church services, their donations go with them. This puts your church finances in a tough position. Vanco, an integrated eGiving partner of Church Windows, has created a giving kit complete with everything churches need to end the summer slump once and for all. Download this free kit to get the tips and resources needed to boost giving this summer.

[Download the Kit!](#)

Emails and Changes

Church Windows utilizes Constant Contact to communicate important information to our users. **DO NOT UNSUBSCRIBE TO CHURCH WINDOWS EMAILS THROUGH CONSTANT CONTACT!** If you unsubscribe, you will not receive any of our emails, **including updates and service releases**. To ensure that you receive updates, news, tech tips, and other important information from Church Windows, please take a moment to make sure we have the current email and contact information for your church. This can be done by emailing info@churchwindows.com with your current contact person and email address, or call 800-533-5227 and verify current contact information.

Backing Up

Remember to make backups of your data regularly. Back up often to prevent possibly having to re-enter data! You can perform this function yourself, and it only takes seconds. Don't depend on someone else. A secondary backup never hurts, even if your data is hosted on Church Windows Web.

[Church Windows Web & General Backup Information](#)



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